

**WILTON-LYNDEBOROUGH COOPERATIVE
POLICY COMMITTEE MEETING MINUTES**

Thursday March 9, 2023

Wilton-Lyndeborough Cooperative MS/HS

6:30 p.m.

I. CALL TO ORDER @ 6:32pm present Tiffany Cloutier-Cabral, Darlene Anzalone, Alex LoVerme, Brianne Lavallee, and Peter Weaver

II. OLD BUSINESS

a. JICK – Public Safety and Violence Prevention – Bullying -

The updated policy was reviewed and discussion was had regarding the newest change of adding the sentence “Granting of a waiver shall not negate the school's responsibility to adhere to the remainder of its approved written policy.” page 5 end of paragraph in section X. All present agreed with the change as written. Concern was voiced regarding the sentence that allows the superintendent to waive parental notification if it is considered to be in the best interest of the student. Peter Weaver expressed that the likelihood of this happening is very rare, and he has never seen this need in his career but the option could be necessary in certain scenarios and any decision to do so would not be taken lightly or made without very careful decision making and intense scrutiny. Darlene Anzalone questioned the procedure in regards to any criminal charges if warranted, Alex LoVerme voiced that bullying could be an illegal activity and should be treated as such. Discussion was had that we possibly need to do more research in the event of law enforcement involvement to present at our next meeting any findings. We need to look at our other current policies and re-read the RSA. - Peter stated that due process would still be followed and parental notification would be required as stated under the law he added his recommendation that no additional policy changes would be needed in this policy. Discussion was had regarding parent notification regarding the timeline and the RSA, Peter Weaver will double check the information that goes out in the Handbook regarding bullying.

b. JLCB - Immunization of Students -

This continues to be a work in progress, discussion around policy vs. procedure and health office information on the website, we are currently in compliance with our practices in the healthoffice. The handbook will need to be updated but this is not a required policy. Discussion was had regarding if we want to withdraw the policy and just focus on Administration ensuring the current practice is inline with the law and possibly look at creating a more accessible and understandable tab on the SAU website to address all the healthoffice information. No decision was made, we will discuss it again at our next meeting. The updated version of this policy will be reviewed by Administration for nurses input before the next meeting.

c. EBCA - Emergency Plans:

Tiffany Cloutier-Cabral presented her findings, discussion was had that in researching the required updates it created more questions, for example did we withdraw ADD at any point, are all the related policies updated and do we need them all? Discussion continued regarding the related policies Peter Weaver will look at those and give a recommendation for the next meeting. Consensus was reached that our first step can be to clean up the proposed policy and put it in

*draft form for the next meeting. Discussion was had regarding related policy **EB - Safety Program**, more research is needed into this, discussion was had regarding what our current practice is, Administration reviewed the legal requirements around reporting dates and review discussion was had regarding the safety committee. Further discussion following Administration gathering more information, possibly involving the Business Administrator for input.*

d. JLCDA - Medical Treatment Parental Consent

Discussion was had regarding the recent legislative changes and the wording was reviewed RSA 126-A:5,XIV-b and RSA 200:27-a that requires a child's parent or legal guardian to provide explicit written consent for any medical or dental treatment in a school setting, we reviewed our current practice and the "Student Health Assessment Record" currently in use. The form covers standard medical/first aid assessments for the health office, there is always an ongoing issue with parents completing the forms, at WLC there were at least 14 forms not completed, of those 7 were seniors. Having students that at over 18 creates some difficulty regarding who provides the consent, it creates a grey area that needs clarification. Discussion was had regarding ways administration could make it easier for parents to complete them, some schools have the forms on Powerschool and that increases parental compliance. This is something that maybe the board can discuss since it would be an added expense. A question was raised regarding the need for separate forms for the screenings like hearing, vision, dental, etc. Screenings are not required in NH at this time. We currently do not do dental screenings at all, the vision and hearing screenings were in the past in conjunction with the Lion's club and we have not done them this year related to the legal changes. Discussion was had regarding the use of the opt-in to our current form for these types of screenings; the NH School Nurses Association has not offered specific guidance as of yet, other districts are adding an opt-in to the "Student Health Assessment Record" Discussion was had that we will tighten up process currently in use and edit the form. Brianne Lavallee suggested we switch screenings to opt-in and not adopt a new policy. Administration will update the form for next school year and research the option to add forms to Powerschool to increase compliance. Should we include information that even students over 18 need the form to be completed and can they complete it themselves or use an "Age of Maturity Form"

e. BBBF - Student Board Members

Discussion was had over the date, all in agreement to keep September 1st; discussion was had that WLC administration will facilitate the election of student representatives the previous school year prior to the last day of school. Discussion was had over adding middle school and the decision to replace all "high school" with MS/HS. Final draft will be on the next agenda.

f. IMC - Controversial Speakers and Programs

Discussion was had regarding the proposed changes, all members in agreement and final draft to be voted on at the next meeting. Discussion was had regarding powerschool notifications, Administration to research this option.

III. NEW BUSINESS

a. Board Policies

*Brianne Lavallee presented the sample policies **BEDDA - Board Meeting Rules of Order and Procedure; BEDD - Rules of Order; BEDD-R - Sample Rules of Order**. Discussion was had regarding the meeting rules for the committee to look at, discussion was had regarding finding ways for the board to be more efficient and the meeting to run more smoothly, all committee members in agreement that this can be presented to the whole board as a proposed item for the*

committee to work on in our next committee report and after the board is aware we can move forward with their advice.

IV. PUBLIC COMMENT

Adam Lavallee Lyndeborough stated, “you guys definitely need a policy about behavior because I found it disturbing that the conversation of not including a middle school student because board members can’t be civil is appalling and you are adults and should be setting an example. Thank you.” Peter Weaver voiced agreement that we need to leave them walking away feeling like they had a good experience, we can do better. He thanked Adam Lavallee for his comment.

V. ADJOURNMENT

A MOTION was made by Tiffany Cloutier-Cabral and SECONDED by Darlene Anzalone to adjourn.

Voting: via roll call vote, four ayes, motion carried.